**Middle Haddam Historic District Commission**

**Special Meeting**

Thursday October 29, 2015

6:30 PM

Town Hall Meeting Room

 **Minutes - Draft**

1. **Call to Order-** Presiding as Chairman, Commissioner Roberts called the meeting to order at 6:27 p.m.
2. **Roll Call/Seating of Alternates –** Roll call was taken. Present were Commissioners Charles Roberts, Demian Battit, Christopher Dart and Regina Starolis. Chairman Roberts seated the alternates.
3. **Public Remarks –** Items not on Agenda - None
4. **Public Hearing**
5. **Application #500** at 60 Middle Haddam Road to strip down & reface the front of the building using all new materials to look exactly the same but with ¼” foam insulation under clapboards. Install a solid wood front door (6 panel) and side lights for applicant the Christ Episcopal Church.

George Seitzer presented to the members of the board. He stated that the following items have been removed due to dry rotting: 6 panel front door, 2-3window 12” side panels, 2 layers of 4” clap board, #30 tar paper, and 1x4 pine trim that was around the windows. They will replace it with 4x8x1/2” CDX panels (which are similar to plywood), building paper, EXTEX 1” form foil insulation on both sides, Ridge Cedar 4” boards, a solid pine 6 panel door, 2-3 window 12” side panels, 1x5 cedar trim around the window and to repaint the same color to match existing.

Following a brief discussion, Commissioner Battit made a motion to approve Application #500 for Christ Episcopal Church to strip down and reface the front of the building using all new materials to look exactly the same but with ¼” foam insulation under clapboards (Commissioner Battit indicated that MHHDC does not have jurisdiction on the foam insulation). The motion was seconded by Commissioner Starolis. **Vote: 4-Yes; 0-No. Motion passed.**

**Approval of minutes & motions**

1. September 24, 2015 – Chairman Roberts made a motion to approve the September 2015 minutes as written. Vote was unanimous in favor.
2. **Correspondence**
3. Other – None.
4. **Reports**
5. Expenditures – None.
6. Other – None.
7. **New Business**
8. Schedule of meetings for 2016 – The members reviewed the 2016 meeting dates and times and unanimously agreed to the 2016 scheduled meetings.
9. **Unfinished Business**
10. Other – None.
11. **Public Remarks –** None.
12. **Adjournment –** Commissioner Dart made a motion to adjourn at 6:42 p.m., seconded by Commissioner Battit. Vote was unanimous in favor. Meeting was adjourned.

Respectfully submitted,

Christine Castonguay

Recording Secretary